



Executive Committee Meeting

December 20, 2012

Minutes

Call to Order: 8:30 a.m.

Attendance: Manny Blanco, Bruce Dantin, Joe Ewell, Jim Garvey, Greg Jordan, Steve LaChute, Bruce Layburn, Dr. Vinicio Madrigal, Lynda Nugent-Smith, Bill Peperone, Paul Rivera, Mike Rongey, Stan Salathe

Staff: Jerry Bologna, Cynthia Grows, Lucien Gunter, Alberto Queral, Scott Rojas, Kelsey Scram, Dottie Stephenson, Penny Weeks

Absences: David Colvin

Attorney: Reed Smith – Parish Attorney

Guests: Bill Aaron – Aaron, PLC

I. Chairman Comments – Jim Garvey

- **Welcome Guest**

Chairman Garvey welcomed Mr. Bill Aaron to the meeting.

- **Approval of Board Absences**

Lynda Nugent-Smith motioned to excuse David Colvin; seconded by Stan Salathe. The motion passed unanimously.

- **Approval of JEDCO Board of Commissioners Minutes for November 29, 2012**

Stan Salathe motioned to approve the minutes; seconded by Lynda Nugent-Smith. The motion passed unanimously.

- **Introduction and Swearing-in of New Commissioners**

Parish Attorney, Reed Smith, officiated the swearing in of Lynda Nugent-Smith - representing New Orleans Metropolitan Association of Realtors, and Bruce Layburn-representing the Home Builders Association.

- **Amending the Agenda**

Chairman Garvey asked for a motion to amend the agenda to include an item for discussion and approval: Contract for Executive Director - elect, Jerry Bologna.

Joe Ewell motioned to approve amending the agenda to include discussion and approval of the Contract for the Executive Director-elect, Jerry Bologna; seconded by Manny Blanco. The motion passed unanimously.

II. Unfinished and New Business – Chairman, Jim Garvey

- **Amendment to the existing Professional Service Agreement between JEDCO and RB Services of Louisiana – Scott Rojas**

Scott presented Amendment #3 and explained that another extension to the existing agreement with R.B. Services of Louisiana is needed so that JEDCO's janitorial services are not interrupted while Jefferson Parish and /or JEDCO rebid the service contract. Amendment #3 extends the termination date from December 31, 2012 to March 31, 2013.

Dr. Vinicio Madrigal motioned to approve Amendment #3; seconded by Greg Jordan. The motion passed unanimously.

- **Resolution authorizing Executive Director to execute a new Cooperative Endeavor Agreement between JEDCO and City of Kenner – Jerry Bologna**

This will be the fifth consecutive year that JEDCO and the city have partnered through a CEA. This new CEA was crafted to more accurately represent the scope of services and expectations. The Kenner City Council has already approved the funding in 2013 for the full-time economic development specialist to serve the exclusive needs of the City of Kenner for a period of one year.

Lynda Nugent-Smith motioned to approve the CEA; seconded by Dr. Vinicio Madrigal. The motion passed unanimously.

- **Resolution to engage outside legal counsel regarding Public Records Request – Dottie Stephenson**

The Jefferson Parish Attorney's Office advised JEDCO that their office cannot represent JEDCO in matters related to public records requests which would pose a possible conflict of interest with matters related to the Parish's internal auditor's report. It was recommended that JEDCO retain outside legal counsel for legal issues emanating from current and future public records request. This resolution authorizes JEDCO to enter into a contract that retains Aaron, PLC for legal services in connection with current and future public records requests for the period December 1, 2012 through December 31, 2013. Also, that the contract for pre-litigation services be capped at \$15,000 with the understanding that hourly rates and a new contract cap would be negotiated and presented to the JEDCO Board if Mr. Aaron's firm was needed for litigation.

Joe Ewell motioned to approve the resolution; seconded by Dr. Vinicio Madrigal. The motion passed unanimously.

- **Second JEDCO 2012 Amended Budget – Cynthia Grows**

Dr. Vinicio Madrigal motioned to approve the seconded Amended Budget as presented; seconded by Stan Salathe. The motion passed unanimously.

- **Resolution approving the appointment of Stan Salathe to the Economic Incentive Fund Evaluation Committee – Dottie Stephenson**

Dr. Vinicio Madrigal motioned to approve the Appointment of Mr. Salathe to the Economic Incentive Fund Evaluation Committee; seconded by Manny Blanco. The motion passed unanimously.

- **Resolution authorizing the execution of a renewal agreement between the Parish of Jefferson and JEDCO for HUD-CDBG Loan Fund Program – Alberto Queral.**

Dr. Vinicio Madrigal motioned to approve the renewal agreement; seconded by Steve LaChute. The motion passed unanimously.

- **Resolution to correct Board Resolution adopted on November 29, 2012 – Dottie Stephenson**

Dottie presented a resolution that corrects a resolution which was adopted by the Board on November 29, 2012. This resolution corrects the language in the JEDCO By-laws in the first sentence of #7, Article VII: it shall read, “The Executive Director shall be legally domiciled in Jefferson Parish no later than six months after appointment and shall submit to JEDCO’s Human Resources Manager the following documents as proof of domicile in Jefferson Parish:”

Dr. Vinicio Madrigal motioned to approve this resolution which corrects the resolution approved by the Board on November 29, 2012; seconded by Manny Blanco. The motion passed unanimously.

- Discussion and Motion to extend Perez contract – **Dottie Stephenson**
(This item was removed from the agenda)

- **Contract for Executive Director -Elect – Jerry Bologna**

Chairman Garvey presented the contract with an effective date of December 20, 2012 for review. Chairman Garvey asked for a motion to approve the contract. Lynda Nugent-Smith motioned to approve the contract; seconded by Dr. Vinicio Madrigal. After discussion, and on the recommendation of the Parish Attorney, the motion was amended by Joe Ewell to make the contract effective January 1, 2013. The amended motion passed unanimously.

III. Executive Director Report – Lucien Gunter

- **Major Prospects update – Jerry Bologna**

Jerry gave an update on the Major Prospects highlighting Avondale/HII, Ochsner, Project Nine Lives, Project Acme, Dyno Nobel and Dicks Sporting Goods at the Oakwood Center.

IV. Financial Report – Cynthia Grows

- **Monthly Financial Report**

Cynthia presented the monthly Financial Report which forms a part of these minutes.

V. Comments from Incoming Chairman – Stan Salathe

Mr. Salathe acknowledged the leadership of Chairman Garvey during 2012 and the support from the Board of Commissioners and JEDCO staff. He expressed his eagerness to continue the positive role JEDCO exhibits in the Parish for 2013.

VI. Public / Other Comments

None

VII. Adjournment

Dr. Vinicio Madrigal motioned to adjourn; seconded by Joe Ewell.



Paul Rivera

JEDCO – Secretary

(December 20, 2012 Minutes)